

FESTIVAL OF BUTTERFLIES: SATURDAY AUGUST 5, 2023

Vendor Packet

SET-UP:

Saturday: 6:00am – 9:00am

TAKE-DOWN:

Saturday: 4:00pm – 6:00pm

DIRECTIONS: I5 Fwy **to** Del Obispo St **to** right on Paseo Adelanto **to** right into Los Rios Park

PARKING:

Please unload, move your vehicle to a designated parking area, and return to set-up your booth as quickly as possible. Vehicles must be off the grounds during show hours. To allow visitors to exit safely, vehicles will not be permitted on grounds until 4:00pm for take-down.

PRICING:

Space only, you must bring your own EZ-up or canopy (with tie-downs in case of wind), tables and chairs. Spaces will be assigned in the manner deemed in the best interest of the festival.

- Home Crafter or Non-profit with Tax ID
 - 10x10 \$100
- Business with Seller's Permit
 - 10x10 \$150
- Festival Sponsors
 - 10x10 **Free**, includes canopy, table, two chairs

SPACE GUIDELINES:

- All products must be kept within your designated space. Failure to do so will result in withdrawal of next year's invitation.
- Signage promoting your business or products must be limited to the confines of your rented space.
- Vendors must remain open for business for the duration of the show.

CONDUCT:

- Vendors are to operate in a professional manner.
- The use of alcohol, illegal drugs and/or any other banned substances is illegal and will not be tolerated at booths.
- Shoplifting and theft are punishable to the full extent of the law; report illegal activities to the Event Coordinator and park police will be notified. Security will also be contacted as necessary.
- **WE RESERVE THE RIGHT TO REFUSE PARTICIPATION OF ANY EXHIBITOR**

SECURITY:

There are no locked fences or locked gates. The Festival of Butterflies/GoinNative Therapeutic Gardens is not liable for anything left on the grounds before, during or after the event. The Festival of Butterflies/GoinNative Therapeutic Gardens (GNTG) is not responsible for any property left unattended during that time. If you are concerned, please arrange to have someone always present.

LIABILITY RELEASE FORM:

Please return a signed copy of the liability release form with the reservation form.

SAN JAUN CAPISTRANO BUSINESS LICENSE:

The city of SJC requires each Vendor/Speaker selling to be registered for the event. **This is required** and must be completed and paid for through the city by the Vendor. ***GNTG will be paying city license fees.**

CA SELLER'S PERMIT:

All participating Vendors who qualify **MUST** have a **VALID** Seller's Permit from the CA State Board of Equalization (BOE). Your seller's permit will be verified with the BOE upon receipt of your application and, if not valid, you will not be permitted to enter the festival.

SALES TAX:

- All vendors, including non-profit groups, must collect sales tax on goods sold (except edible plants).
- The sponsor, GoinNative Therapeutic Gardens, will not be liable for the collection and payment of any state sales taxes; all Vendors are responsible for the collection and payment of sales tax.
- A fully qualified CA Resale Certificate is required to participate as a vendor in the Festival of Butterflies.

SPACE ACCESS:

Vendors are responsible for getting their products and themselves to and from their spaces with their own carts or dollies. Vehicles may not be used to transport products or people to spaces once the festival is open.

EMERGENCY PHONE:

Call 911 for all emergencies

GROUND'S USE GUIDELINES:

- Vendors are to leave spaces free of any debris. Trash is to be placed in trash containers, dumpsters, or hauled away.
- Vendors are responsible for leaving the space in the same condition it was when the vendor arrived. Failure to do so will result in withdrawal of next year's invitation.

CODES:

Vendors must comply with the Orange County Health Department, CA Department of Food and Agriculture, and the CA State Board of Equalization.

BASIC UTILITIES:

Restrooms and water fountains are available at the park. **THERE IS NO ELECTRICITY** in the park and we **DO NOT PROVIDE GENERATORS**. You may bring your own if it is a quiet model.

We thank you for your interest and participation at GoinNative Therapeutic Garden's Festival of Butterflies, 2023.

2023 VENDOR RESERVATION FORM
Los Rios Park
31770 Paseo Adelanto, San Juan Capistrano, CA 92675
August 5, 2023, 10:00am – 4:00pm

Please carefully read the Vendor Information and print legibly. Vendors must submit this application with the appropriate fee.

CANCELLATION POLICY: No refunds will be made for any cancellation of all or a portion of the Vendor space reserved due to rain or any other circumstance.

Company Names (as it will be printed in the program): _____
Contact: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ FAX: _____
Email: _____
Website: _____
Product Description: _____
Special Needs Request: _____

State of California Sellers Permit # _____

All Exhibitors must have a State of CA Reseller's Permit

My signature indicates that I have read all materials and guideline and agree to all terms:

Authorized Signature: _____
Title: _____
Date: _____

GoinNative Therapeutic Gardens
31878 Del Obispo Street #118-514
San Juan Capistrano, CA 92675
Phone: 949-606-6386 Email: jim@jimtaylor.com

APPLICATION and TOTAL FEES MUST BE SUBMITTED on WEBSITE by July 22, 2023

All vendors are responsible for bringing required equipment including EZ-up, canopy, tables, chairs, etc.

Homecrafter & Non-profit with Tax ID	
10x10	\$100
Business with Seller's Permit	
10x10	\$150
Festival Sponsors	
10x10	Free , includes canopy, table, two chairs

Amount Paid: _____
Credit Card # _____
Expiration Date: _____ VISA MASTERCARD AMERICAN EXPRESS DISCOVER
Name on Card: _____ Signature: _____

LIABILITY RELEASE

I, the undersigned, agree to hold harmless and indemnify the City of San Juan Capistrano, CA, the State of California, and Goin Native Therapeutic Gardens from any liability whatsoever for any personal injury and/or property damage which I may cause or suffer arising from my participations as a Vendor during the Festival of Butterflies, August 5, 2023.

Company Name: _____

Contact Name (print): _____

Contact Signature: _____

Address: _____

Phone Number: _____

Date: _____